

Corporate events

Pricing

Room hire rates - all rates are exclusive of VAT

Room	Occupancy	Full Day	Half Day	Evening
		08:30–17:00	08.30–12.30 13:00–17:00	
James	10	£260	£160	N/A
Chatham	12	£315	£195	N/A
Albermarle	12	£315	£195	N/A
Charles 1	18	£460	£285	£75 per hour
Charles 2	30	£550	£325	£85 per hour
Charles 1 & 2	130	£1,000	£500	£125 per hour
Conference Phone	-	£20	£10	N/A

For full day events of 50 delegates or more the Day Delegate Rates apply.

Included in the price are:

- Poster boards within each room (please use Velcro provided)
- For Charles 1 and 2 only, use of the breakout area including the additional poster boards
- AV projector (laptop to be supplied by the client)
- Flipchart and pens
- WiFi internet access

Refreshments

Teas, coffees and biscuits	£3 per person per serving
Orange juice	£2.50 per jug
A bottle of still or sparkling water	£1 per bottle

Additional costs for catering available on request.

